**HUMPHREY SCHOOL
OF PUBLIC AFFAIRS**
UNIVERSITY OF MINNESOTA

WORK FOR DEMOCRACY

America's election system faces an urgent need for professionals who are well-trained in the policies and processes of election administration. One of the first programs of its kind, the Certificate in Election Administration (CEA) will prepare you to become a creative and committed leader in this vital field.

Offered at both the graduate and undergraduate levels, students delve into the fundamental building blocks of elections while gaining a broader perspective of the challenges and opportunities facing our electoral system. You will develop the knowledge and skills needed to meet the growing demand for specialized training in election administration, propelling your career forward.

CAREER PATHWAYS

Develop skill sets that will prepare you for a variety of election career focus areas:

- Leadership/Management
- IT/Cybersecurity
- Legal and Policy Work
- Communications
- Project Management
- Teaching/Training

OUR IDEAL CANDIDATES

- Election administrators seeking professional development and advancement opportunities
- Students seeking enhanced policy credentials or a career in elections
- Nonprofit, technology, and media professionals looking to deepen their understanding of the electoral system

PROGRAM POINTS OF PRIDE

Pioneering — The CEA provides an unwavering commitment to expanding professional expertise and preparing the next generation of election administrators.

Flexible — 12-credit fully online program available 24/7 with courses offered fall, spring and summer semesters. Complete the certificate in as little as one year without interrupting your current job.

Network — Students develop connections with peers and industry leaders across the country. You'll receive a high level of academic and career support from faculty, peers, alumni, and program staff.

> "The CEA program is unique in its comprehensive instruction and unmatched placement record, producing skilled elections professionals to sustain democracy today and into the future."
>
> **JUDD CHOATE,**
> *Colorado Elections Director*

5%

The Humphrey School ranks in the top 5% of public policy schools

Online interactive and accessible coursework available 24 hours a day from anywhere in the world.

Courses are taught by nationally prominent experts and leaders in the elections field.

ADMISSION CRITERIA AND MATERIALS

Post-baccalaureate certificate:

- Bachelor's degree
- Resume
- Personal statement
- College transcripts

Undergraduate certificate (no bachelor's degree required):

- One year of work experience in election administration or related field OR 45 college credits
- Resume
- Personal statement

"I was able to successfully finish in one year allowing me time to focus on my job and my education simultaneously. This was a wonderfully relevant program that I recommend to anyone looking to get into the field of election administration!"

SIMONE JOHNSON,
Elections Specialist II, Douglas County Office of Clerk and Recorder, CO

For More Information:
z.umn.edu/ceaprogram
ceaprogram@umn.edu

YOU WILL GAIN

- Knowledge of election laws, technology, and current debates
- Skill sets needed to navigate the evolving election landscape effectively
- Career-enhancing connections to peers and industry leaders
- Academic credential recognized nationally that will boost your career potential

THE CURRICULUM

The curriculum includes a mix of core and elective courses. Students complete 3 core courses (7 credits) and select electives of their choice (totaling 5 or more credits).

Core Courses (required):

- Survey of Election Administration
- Elections and the Law
- Strategic Management

Elective Coursework on:

- Election Design
- Voter Participation
- Data Analysis
- Election Security

FINANCING YOUR CERTIFICATE

There are scholarships available and a group discount program for students enrolled from the same organization or workplace. You may also be eligible for employer tuition benefits or student loans.